The Alameda County Joint Apprenticeship and Training Committee for the Electrical (Inside Wiremen) Trade

3033 Alvarado St. Telephone: (510) 351-5282 Fax: (510) 351-2949 San Leandro, CA 94577-5707

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After completing and signing this form, submit to the JATC by e-mail: info@595jatc.org or mail to:

Alameda County Electrical JATC
3033 Alvarado Street
San Leandro, CA 94577

TRANSCRIPT REQUEST

Date of Request: _____
Social Security Number: _____
Birth date: _____

Number of Copies Requested:_____ (maximum 2)

Name: _____
Last First Middle

Street Address: _____
City, State, ZIP: _____
Telephone: _____
Cellphone: _____
Other name or alias: _____

WHEN SHOULD TRANSCRIPT BE PROCESSED:

☐ Now
☐ After final grades are recorded for ___ Semester

Special Instructions: _____

SEND TRANSCRIPT TO: (Please Print Legibly)

_____
_____
_____
_____

Signature of student authorizing release of transcript: _____ Date: _____

TRANSCRIPT PROCEDURES

1. Please allow at least seven (7) business days for processing
2. Transcripts will not be issued until all monetary holds are cleared with the JATC Office.